

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, March 25, 2025  
Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

PRESENT: BOARD MEMBERS: Elizabeth Buckley, Stacey Lauwers and Michael McCartan.  
DIRECTOR: Allison Arnold.

ABSENT: Denise Brooks (audio).

ALSO PRESENT: STAFF: Mike Mercatante, Scott Nichols, Nicole Pinskey and Kimberley Radatz.  
OTHER: Catherine Esch, Al Francis, Maria Halvorsen, Tyler Meganck and Fran Turner.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:31 p.m.

Pledge of Allegiance was said.

- I. AMENDMENTS TO THE AGENDA:  
Chairperson McCartan requested to add Collective Bargaining Negotiation Strategy discussion as Section X.
- II. APPROVAL OF AGENDA:  
**Moved by Member Buckley and supported by Member Lauwers to approve the agenda as amended to add Collective Bargaining Negotiation Strategy Discussion as Section X. Motion unanimously carried.**
- III. CITIZEN'S COMMENTS:  
Tyler Meganck – Port Huron Township.
- IV. CONSENT AGENDA:  
**Moved by Member Buckley and supported by Member Lauwers to approve the consent agenda as presented. Motion unanimously carried.**
  - a. Approval of minutes – February 25, 2025 (regular meeting).
  - b. Acceptance of Department/Committee reports – February 2025.
- V. FINANCIAL REPORTS:  
**Moved by Member Buckley and supported by Member Lauwers to receive and file February Financial reports as presented. Motion unanimously carried.**
- VI. ITEMS FOR ACTION:
  - a. Closing dates 2025 – discussion/approval.  
**Moved by Member Buckley and supported by Member Lauwers to approved the Closing dates for 2025. Motion unanimously carried.**
  - b. Fund Balance – Capital Improvement Grant Program Proposal.  
**Moved by Chairperson McCartan and supported by Member Buckley to approve for discussion the Branch Grant Program Motion unanimously carried.**
- VII. ITEMS FOR DISCUSSION:
  - a. Library System - Strategic Plan – update.
  - b. Library System - Bookmobile – update.

VIII. COMMUNICATION:

a. Library Director's report – February 2025.

**Moved by Member Buckley and supported by Member Lauwers to receive and file February 2025 communications as presented. Motion unanimously carried.**

IX. ITEMS FOR INFORMATION:

a. Director's Evaluation (Annual report).

Evaluations due to Chairperson McCartan by April 15<sup>th</sup>.

X. CLOSED SESSION:

Collective Bargaining Negotiation Strategy Discussion.

**Moved by President McCartan and supported by Member Buckley to move into closed session to discuss Collective Bargaining Negotiation Strategy. Motion unanimously carried.**

Chairperson McCartan re-opened the Regular Library Board of Trustees meeting at 7:56 p.m. to consider a Library Board AFSCME Agreement.

**Moved by Chairperson McCartan and supported by Member Buckley to approve the Library Director to request a separate AFSCME Bargaining Unit consisting only of Library employees and if AFSCME does not approve, the Director is to petition Michigan Employment Relations Commission (MERC) for the same. Roll Call Vote 3-0. Aye: Member Lauwers, Member Buckley and Chairperson McCartan. Nay: None. Motion carried.**

XI. FOR THE GOOD OF THE ORDER:

XII. ADJOURNMENT:

Chairperson McCartan adjourned meeting at 7:58 p.m.

NEXT MEETING DATE(s): **Tuesday, April 22, 2025, 6:30 p.m.** – Regular Meeting, Ira Township Branch, 7013 Meldrum Road, Fair Haven.

Respectfully Submitted:

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Michael P. McCartan, Chairperson

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Allison S. Arnold, Director/Secretary

